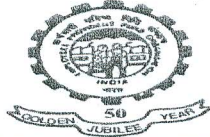


തര: भविष्यनिधि
दुरभाष: 2767893, 2368193, 2361293
फक्स: 0495 - 2768850
कर्मचारी भविष्य निधि संगठन
(श्रम मंत्रालय, भारत सरकार)
उप क्षेत्रीय कार्यालय, भविष्यनिधि भवन
डा. स. 1806
एरन्हीपालम
कोषिकाड - 673 006



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എപിഒഫോയ്ക്കിനു
പ്രോവിഡന്റ് ഫണ്ട് ഭാഗ്യദാനസംസ്ഥാനം
(തൊഴിലാളികളുടെ ഭവനനിധി)
ഉപകേന്ദ്രം കോഴിക്കോട്, കവ്വപ്പുഴ് തുറമുഖം
ബോർഡ് റോഡ് നമ്പർ 1806
എറണാകുളം ജില്ല
കോഴിക്കോട്-673 006

EMPLOYEES' PROVIDENT FUND ORGANISATION
(Ministry of Labour, Govt. of India)
Sub - Regional Office, Bhavishyanidhi Bhavan
P.B. No. 1806, Eranhipalam P.O., Kozhikode - 673 006

KR/KK/Adm.1(5)/ Printing/2011
675

Dated: 23.09.2011

26 SEP 2011

Sub: Quotation for supply of Printed forms/ - reg.


Sir,

With reference to the above, please quote your rate for Printed forms as per the list enclosed. The terms and conditions are as follows:

TERMS AND CONDITIONS:-

1. The items are to be supplied as per the requirement of this office
2. The quality of items should strictly conform to the specifications provided.
3. The rates quoted should be inclusive of all taxes and delivery charges as applicable under the Law(s) and delivered at our office (in the first floor) at Eranhipalam, Kozhikode-6.
4. The quotations should not have any over writing/corrections etc., on the rate quoted.
5. If rates being accepted, it shall remain the same through out the year 2011-12.
6. Items have to be supplied irrespective of quantity without any restrictions (i.e less or more).
7. Payment shall be made only after receipt of the items in full quantity as ordered and in good condition as per the specification.
8. The quotation will be finalized, based on item-wise comparison.
9. All the pages of quotation form including terms and conditions should be signed by the tenderers in token of having understood and agreed to abide by the terms and conditions.
10. Your quotation shall be accompanied with an **EMD for an amount of Rs.1000/-** in the form of **Demand Draft** drawn in favour of **Regional Provident Fund Commissioner, Kozhikode** and shall be submitted in a sealed cover duly super scribed as '**QUOTATION FOR PRINTING**' and address the cover to '**THE REGIONAL P F COMMISSIONER**'. The last date for submission of the quotation is **10.10.2011** before **5.00 pm**. The sealed quotation will be opened on **11.10.2011** at 3 p.m. Interested party may attend the same through their representative with proper authority.
11. Quotations without EMD will be summarily rejected.
12. The undersigned reserves the right to accept or reject any or all the quotations without assigning any reasons thereof.
13. In case of breach of any of the aforesaid terms and conditions, the EMD shall be forfeited.
14. The interested party may contact the administration section of this office for further details, if any, on any working day before 10.10.2011.

Yours faithfully,


23.09.2011

(VIJAY KUMAR PRASAD)
REGIONAL PROVIDENT FUND COMMISSIONER


Copy to:

- P.A.C. - for information
Notice Board.
Members of purchase committee
NDC - for uploading in EPFO website

 (EPFO)

LIST OF ITEMS FOR PRINTING & BINDING

S.No.	Item	Specification	Tentative Reqmt.
1	Form 3.A	16 Kg - 60gsm white paper (bilingual print as per sample)	100000 forms
2	Form 5.A	70gsm white paper (bilingual print as per sample)	200 x 25 pads
3	Form 12.A	16 kg - 60 gsm white paper (bilingual print as per sample)	25000 Nos.
4	Form 13	60gsm foolscap Yellow paper (trilingual print as per sample)	15000 Nos.
5	Form 19	16 kg - 60 gsm green paper (trilingual print as per sample)	25000 Nos.
6	Form 10.C	60gsm foolscap white paper - (trilingual print as per sample)	25000 Nos.
7	Note to Cash Section	60gsm white paper-Dy/6 size (bilingual print as per sample)	200 x 25 pads
8	Work Assignment Note	60gsm white paper-Dy/6 size (bilingual print as per sample)	200 x 25 pads
9	Notice of Adjournment	16 kg - 60 gsm white paper (bilingual print as per sample)	200 x 25 pads
10	7.A Summons	60 gsm foolscap white paper (bilingual print as per sample)	10000 forms
11	14.B Proceedings	60 gsm foolscap white paper 4 pages (bilingual print)	10000 forms
12	7.Q Proceedings	60gsm foolscap white paper 4 pages (bilingual print)	10000 forms
13	Pension Cash Book	200 pages - 70 gsm ledger paper (bilingual print and binding with thick board, Khaki corner & Back)	15 books


23.09.2011

REGIONAL PROVIDENT FUND COMMISSIONER